

A. COMPANY DETAILS

Company Name: _____

Contact Person: _____ Designation: _____

Address: _____

Tel: _____ Fax: _____

Mobile: _____ Email: _____

Website: _____ Nature of Business: _____

B. BOOTH DETAILS

Please tick (v) if applicable:

Space only: **RM14,030.00*** per 9sqm
**Bare space for booth construction*

Shell Scheme: **RM15,600.00*** per 9sqm
**Includes space, system walls, needle punch carpet, fascia board with company name, 1 information desk, 2 folding chairs, 1 waste basket, 2 fluorescent tubes & 1 power point*

*** 10% discount for EARLY BIRDS booking before 31st July 2017**

C. PAYMENT DETAILS

Please tick (v) if applicable:

• Cheque Cheque Number: _____ Bank: _____

• Telegraphic Transfer ** Please scan & email your TT slip for verification*

D. TERMS & CONDITIONS

- Payment can be made by cheque or telegraphic transfer to the bank account below:
 Account Name: Malaysia Retailers Association
 Account Number: 6416 2001 000 2411
 Account Bank: Alliance Islamic Bank Berhad
 Bank Address: 1, Jalan Telawi 5, Bangsar Baru, 59100 Kuala Lumpur, Malaysia
 SWIFT Code: MFBBMYKL
- All rates indicated above are inclusive of 6% GST.
- All booths' location will be allocated based on first-come-first-served basis.
- All booths are confirmed upon receiving 50% deposit payment after 2 weeks of invoice being issued.
- Full payment of booths must be received **before 31st July 2017**.
- All cancellations of booking must be done in writing and submitted to the 18th APRCE 2017 Convention Secretariat by email at sofia@mra.com.my.

I agree and accept all terms & conditions.

Date: _____ Signature: _____ Company Stamp: _____

<p>Please complete & return this form to: Malaysia Retailers Association A-11-11 & A-11-12, Level 11, Tower A, Menara UOA Bangsar, No 5 Jalan Bangsar Utama 1, 59000 Kuala Lumpur Tel: +603 - 2284 8322 Fax: +603 - 2201 8322 Email: sofia@mra.com.my Website: www.aprce2017kualalumpur.com</p>	<p>FOR OFFICE USE: Booth Number: _____ Authorised by: _____ Date: _____</p>
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Organised by:



Federation of Asia Pacific
 Retailers Associations

Hosted by:



Malaysia Retailers Association

TERMS & CONDITIONS

Article 1 : Definitions

- (a) "Exhibitor" is a person, company, association or any organization that register to exhibit at 18th APRCE 2017.
- (b) "Exhibition" shall mean 18th APRCE 2017
- (c) "Organizer" shall mean Malaysia Retailers Association

Article 2 : Contract

"Contract" shall mean this agreement entered into between the Organizer and the Exhibitor for the use of the stand or space in the Exhibition and shall include the terms and conditions contained herein.

Article 3 : Exhibit Space Assignment

Exhibit space is assigned with regard to the contracted size and shall be made in the prescribed application submitted to the Organizer with the required deposit (see Terms of Payment for details).

Article 4 : Terms of Payment

(a) 50% deposit of the booth rates payable on booking.

(b) The balance shall be paid before 31st July 2017.

(c) Payment of all additional fees shall be payable by the Exhibitor immediately upon presentation of the invoice by the Organizer to the Exhibitor.

(d) All fees payable by the Exhibitor shall be due on the aforesaid dates without formal demand from the Organizer and in the event of late or non-payment the Organizer shall be entitled at their sole discretion to treat such acts or omission/s as withdrawal by the Exhibitor under Article Clause 5 and to forfeit the Exhibitor's right to participate in the Exhibition.

Article 5 : Withdrawal by the Exhibitor

Except as provided for in this clause the Exhibitor on submission of a signed copy of the application shall not be entitled to withdraw from the Exhibition. Notice to withdraw shall be made in writing to the Organizer and shall not be effective unless written consent is given by the Organizer or unless alternative terms have been consented to by the Organizer in writing the Exhibitor intending to withdraw shall pay to the Organizer the following:

The cancellation charge is calculated as a proportion of the participation fee, depending on how long before the start of the event the withdrawal is received:

- (a) before 31st July 2017 – 20% of total booth rate
- (b) before 31st August 2017 – 100% of deposit payment (50% of total booth rate)
- (c) 1st Sept 2017 onwards – 100% of total booth rate

Article 6 : Change of Venue or Dates

The Organizer shall be entitled to change the venue, dates and or duration of the Exhibition by giving to the Exhibitor a notice in writing at least One (1) month before the present proposed date of the Exhibition without being liable for any loss or damages suffered by the Exhibitor or for the return of the deposit or any part thereof.

Article 7 : Cancellation or Reduction Exhibition

(a) Should an Exhibitor cancel from the Exhibition or reduce the size of space after the registration deadline, Exhibitor will be charged a penalty for the cancellation or reduction without notice and the pre-paid deposit will be applied toward the penalty. If the Exhibitor reduces the contracted space, the abandoned space shall be regarded to be cancelled.

(b) Upon an Exhibitor's written notification of cancellation, the Organizer has the right to resell the space vacated.

(c) The date upon which the notice of cancellation is received will be the official date of cancellation, and an informal notice without written documentation shall not be accepted as cancellation.

(d) The Organizer reserve the right to cancel the Exhibition or reduce the space area accordingly and will not in any way be liable to any claim for loss or damages suffered by the Exhibitor.

Article 8 : Construction & Dismantlement

Construction and dismantlement exhibit space should be completed by the deadline set forth by the Organizer. Exhibitor shall be liable for any loss caused by the delay of construction or dismantlement (Please refer to the Exhibitors' Manual and Service Order Forms for terms of the violation).

Article 9 : Regulations on the Copyrighted Materials

Each Exhibitor is responsible for obtaining all necessary licenses and permits to use music, photographs or other copyrighted materials in the Exhibitor's booth or display. No Exhibitor will be permitted to play, broadcast or perform any contents or use any other copyrighted materials, such as photographs or other artistic works, without first presenting to the Organizer satisfactory proof that the Exhibitor has, or does not need a licence to use such contents or copyrighted material.

Article 10: Liability & Insurance

Exhibitor shall be liable for any and all damages caused by the Exhibitor or their employees, agents or contractors, to the venue or to the equipment, facilities, goods or person within the venue.

Each Exhibitor should be insured against all risks, including fire and third party liability. The Organizer is not responsible for the loss, disappearance or theft of any goods, material or objects at the Exhibition site.

Article 11 : Amendments of Regulations

Any and all matters and questions not specifically covered by the articles in this contract shall be subject to the decision of the Organizer. The aforementioned items covered by this contract may be amended at any time by the Organizer in the interest of the Exhibition and notice thereof shall be binding on the Exhibitor equally with the foregoing in this contract

Article 12 : Governing Law

This contract shall be governed by and construed in accordance with the laws of Malaysia and parties hereby submit to the nonexclusive jurisdiction of the courts of Malaysia.